1	2	3
4.	Bihar	264
5.	Chhattisgarh	138
6.	Gujarat	260
7.	Haryana	212
8.	Himachal Pradesh	129
9.	Jammu and Kashmir	112
10.	Jharkhand	143
11.	Karnataka	259
12.	Kerala	214
13.	Madhya Pradesh	369
14.	Maharashtra	350
15.	Manipur-Tripura	198
16.	Nagaland	70
17.	Orissa	202
18.	Punjab	193
19.	Rajasthan	260
20.	Sikkim	50
21.	Tamil Nadu	325
22.	Uttarakhand	94
23.	Uttar Pradesh	537
24.	West Bengal	296
	TOTAL:	5460

Government correspondence

1920. SHRI S.M. LALJAN BASHA: Will the PRIME MINISTER be pleased to state:

(a) whether Government are aware that officials and other correspondence emanating from Central Government offices do not have phone number or the fixed addresses;

(b). if so**,** whether not mentioning phone and fax numbers and addresses is being deliberately done to avoid public contact;

(c) whether Government would direct all Government offices including officers of Ministries to list latest phone numbers; and

(d) the steps that would be taken by Government to make officials available to ordinary citizens without requiring introductions and interventions?

THE MINISTER OF STATE IN THE MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES AND PENSIONS AND MINISTER OF STATE IN THE MINISTRY OF PARLIAMENTARY AFFAIRS (SHRI SURESH PACHOURI): (a) to (d) Guidelines have been laid down in chapter VIII, Para 50, Appendix 9 and 69(12) of the Central Secretariat Manual of Office Procedure which requires Government officers to indicate their name, designation, address and telephone numbers in all written communication. As a citizen centric initiative the Central Government Ministries/ Departments have set up Information and Facilitation Counters where a senior officer is designated as Contact Officer. Instructions have also been issued to designate a senior officer at the level of Joint Secretary as Director of Public Grievances and their names are to be displayed at the Reception and that every Wednesday to be observed as 'meeting-less day' where Director of Public Grievances is available from 10.00 to 13.00 hrs. to hear and receive grievance of citizen. Their name and address, designation, telephone/fax numbers and email address are also published in the leading news papers.

Key goals of NCMP

1921. SHRIMATI SHOBHANA BHARTIYA:
SHRIMATI SUPRIYA SULE:

Will the PRIME MINISTER be pleased to state:

(a) whether in an attempt to meet one of the key goals of the National Common Minimum Programme, Government cleared two proposals to provide economic assistance to the common man and the Cabinet Committee on Economic Affairs approved the implementation of the skill development initiative scheme to be carried out over a period of five years at a cost of Rs. 550 crore;

(b) if so, the other schemes that have been approved; and

(c) by what time they are likely to be completed?

THE MINISTER OF STATE IN THE MINISTRY OF PLANNING (SHRI M.V. RAJASEKHARAN): (a) The Cabinet Committee on Economic Affairs (CCEA) has approved the scheme 'Skill Development Initiative' at a cost of Rs. 550 crore to be carried over a period of five years.

(b) Other main schemes related to skill development approved by the CCEA are- (i) Upgradation of 100 ITIs into Centre of Excellence; and (ii) Vocational Training Improvement Project-Externally Aided Project for Reforms and Improvement in Vocational Training Services rendered by Central and State Governments.

(c) Likely completion time is as follows:

Name of the Scheme	Likely completion time
1	2
Skill Development Initiative Scheme	2011-12